

Tyngsborough Sewer Commission
Meeting Minutes
August 8, 2013 6:00 pm
Location: Tyngsborough Town Hall, Inspectional Dept.

Commissioners Attending: Jeff Hannaford (JH), Brian Martin (BM), Fred Perrault (FP)
Also Attending: Caryn DeCarteret, Administrator Allen Curseaden, Superintendent

Call to Order

The meeting was called to order by Jeff Hannaford at 6:00 PM.

Item 1) Innovation Academy

Attendees: Greg Orpen, Innovation Academy
Chad Graves, Innovation Academy

Innovation Academy submitted a letter to the Commission (attached) as well as a copy of the portable generator manual they propose to use temporarily to operate the pump station in the case of a power outage. The school is hoping to be able to obtain occupancy of the portable classroom addition by the start of the school year but cannot install a permanent generator within the short amount of time remaining. The Academy put together a proposed maintenance schedule and log for the portable generator as well as a storage plan and operations procedure. JH was pleased with the effort and thought behind the school's presentation. Discussion regarding procedure of starting up of the generator, timeframe of the permanent generator, transfer switch, future expansion of the school and timing of construction and installation of a dedicated permanent generator. The Superintendent voiced his concerns in utilizing a portable generator and indicated that the DEP regulations required a permanent fixed dedicated power generating source. The Commission was satisfied with the schools attention to detail regarding the portable generator, the power outage contingency plan and maintenance plan since it is only temporary and felt it would be unreasonable to delay the occupancy of the portable classrooms.

Motion was made by FP to allow the temporary use of a portable power generator for use in power outages until June of 2014 contingent upon

- 1. The Academy is to submit maintenance logs, on a monthly basis, to the Superintendent for review.***
- 2. Immediate notification given to the Commission of any power outage.***
- 3. Permanent generator to be in place by the beginning of the 2014-2015 school year.***

Second: BM.

The motion carried 3-0-0.

Item 2) Administrator's Report attached

- 1. Bridgeview Condos: Commercial Covenant, Tie in Fee: Confirmation of method to be used to calculate tie in fee***
- 2. W&C Contract for FY 2014 (in signature folder): Signed***
- 3. Commercial Covenant:***
Motion to allow the Commercial Covenant to be offered to individual commercial business owners was made by BM.
Second: FP.
The motion carried 3-0-0.

Item 3) Superintendent's Report attached

Discussion regarding Item 3 & 5: private pump stations. The Superintendent submitted a copy of the private pump station list and an inspection log for the Commission to review as the private pump stations were recently inspected by the Superintendent. The Superintendent will follow up on any outstanding issues at these pump stations. The Cummings Road station generated an alarm and was found to have an issue with flow due to a break in the force main. Applewood Construction (owner of the station) was notified and made necessary repairs. The Superintendent also noted that there was an issue with pressure relief valves and has contacted Weston & Sampson to replace them.

Discussion regarding Item 4: water break out on Long Pond. The Superintendent has sent a sample of the breakout and sent it to the lab for analysis to confirm that it is not sewage.

Item 4) Correspondence None

Item 5) Complaints None

Item 6) New Business None.

Item 7) Old Business

- i) Discussion regarding Brinley Terrace. They will move forward with replacement of their failed septic system due to the fact that sewer will not be available within the next year.
- ii) Discussion regarding Nashua. Town Administrator Michael Gilleberto had a discussion with the Economic Development Manager and indicated that the Town desires to keep negotiations open for flow into Nashua.
- iii) Discussion regarding The IMA with Dracut. The agreements language has been changed and is currently being reviewed by Town Counsel.
- iv) Discussion regarding a possible well site for the Water District on River Road. The Commission will inform the District of the DEP approved sewer line and lift station which is outlined in the CWMP to avoid and possible conflict of location.

Item 8) Adjournment

Motion to adjourn at 7:34 pm was made by FP.

Second: BM.

The motion carried 3-0-0.